

St Paul's United Church 62 Peter St N. Orillia, ON L3V 4Z1	POLICY	Page 1 of 1
Subject: Health and Safety		Date Effective: 2018 Date Reviewed: Date Revised: December 7, 2018
Issued by: Leadership Team		Approved by: Leadership Team 2018

Purpose: St. Paul's United Church/Centre (hereafter referred to as "St. Paul's") is committed to providing a safe and healthy working environment for all members of the St. Paul's community. It is the goal of St. Paul's and its employees to construct every structure, plan every activity, and perform tasks in a manner that minimizes risks, promotes the health, safety and wellbeing of all individuals, and prevents occupational injuries or illnesses.

Scope: Health and safety is a joint responsibility shared by all members of the St. Paul's community. This policy applies to all employees, volunteers, visitors and contractors of St. Paul's.

Policy:

1. St. Paul's will maintain and promote a safe and healthy working environment by implementing health and safety programs and procedures that meet or exceed the requirements of the Occupational Health and Safety Act and its Regulations and other applicable legislation and codes.
2. St. Paul's administrators, supervisors and other individuals who are responsible for directing the work of others are responsible for the health and safety of all individuals under their direction and the workplaces under their charge. They must implement all the necessary measures and programs to eliminate or control potential health and safety hazards associated with the activities under their supervision. They must ensure that their employees are provided with health and safety training and education appropriate to their job requirements.
3. All employees, contractors, volunteers and visitors shall comply with all relevant legislation and all St. Paul's policies and procedures regarding health and safety.
4. Every employee shall use safe work practices on all assignments, as governed by St. Paul's policies and procedures. It is the responsibility of every employee to report unsafe conditions and workplace injuries to their supervisors.
5. St. Paul's, in consultation with the Health and Safety Representative, shall ensure that all other policies and operating procedures meet the goals of this Policy.

References: Occupational Health and Safety Act of Ontario and its Regulations.